

MINUTES
MANTI CITY COUNCIL MEETING
FEBRUARY 15, 2012
6:30 P.M.

Mayor Natasha R. Madsen in chair and presiding. Roll call showed Councilmembers Jason Vernon, Loren Thompson, Korry Soper, Vaun Mickelsen and Darren Dyreng present.

Mayor Madsen said a quorum was present. The Mayor then recognized the Boy Scouts and their leaders who were present and requested that Scout Austin Beal lead all in the Pledge of Allegiance which he did.

1. Mayor Madsen recognized Kevin Christensen, Sanpete County Economic Development Director.

Kevin explained the Manti City Business Façade Upgrade Program wherein matching funds could be provided through the County Economic Development Office to participating businesses for upgrade and enhancement of their building façade on Main Street.

Kevin explained that at this time he has approximately \$6,500.00 in matching funds and has contacted 10 businesses who have expressed some interest in the program. He requested that Manti City consider participating in the project with financial support in order to raise the matching funds available to the businesses.

Mayor Madsen inquired of the Council as to their feelings in regard to the project.

Councilmember Dyreng said he was in favor of the project if it would help local businesses.

Councilmember Thompson felt that Manti City should assist the project with enough funding to increase the total match available to \$10,000.00, requiring a \$3,500.00 match from Manti City.

Councilmember Mickelsen said that he supported the project.

Mayor Madsen inquired as to where funding could be found within the budget for this project and said she felt the economic development budget would be one area where funds could be used. The City Recorder noted that the economic development funding also provides support to the ATV ride, selected advertising in regard to the Pageant, etc.

The Mayor and Council directed the City Recorder to find the necessary funds in the budget for support of the project.

Following some discussion Councilmember Thompson moved that Manti City appropriate \$3,500.00 in support of the Manti Main Street Business Façade Upgrade, seconded by Councilmember Vernon. Councilmembers voting "aye": Loren Thompson, Jason Vernon, Vaun Mickelsen, Korry Soper and Darren Dyreng. Councilmembers voting "nay": none.

Mayor Madsen requested that Councilmember Dyreng work with Kevin Christensen in regard to this project.

2. Mayor Madsen said the Purchase Authorization Policy and recommendations by staff should now be considered. She directed the City Recorder address the matter.

The City Recorder made note of State Statute requirements relative to bidding amounts and the bidding amounts set by City policy. The Recorder said that he felt the bidding requirements in City policy had been put in place to preclude either "sweetheart contracts" or preclude "non-competitive project assignment". This in and of itself is a good reason to have the policy but he felt the policy could be amended in such a manner as direct that products or services with estimated cost in excess of \$10,000.00 be presented to the Mayor and Council and those projects could, at the discretion of the Mayor and Council, be set for specifications or bids.

The City Recorder stated one of the advantages of this particular element was that if a project was relatively straight forward and could be accomplished within the scope of City and contractor that without the expense of specification preparation, bidding and inspection by someone other than City employees then up to 20 percent of the project cost could be saved.

Following some discussion it was the consensus of the Mayor and Council that the Purchase Authorization Policy be revised and then submitted to the City Council at their meeting of March 7th for consideration.

3. Mayor Madsen requested that the City Recorder review the Emergency Management Manual and Resource Guide for Manti City.

City Recorder provided a copy of the Manti City Emergency Management Manual and Resource Guide to the Mayor and each Councilmember and then briefly reviewed the elements in the manual.

The City Recorder specifically requested that these copies be marked up, highlighted and recommended changes be provided to the City office. He stressed this is a document that comes off the shelf and is reviewed by City employees on a regular basis and would, in case of major emergency, govern and assist in operations.

The Recorder said the Mayor and City Council were vested with the responsibility of organizing and directing government response on the City level for any major disasters and stressed that having a table of organization and methodology as well as resource guide available is important.

Some discussion ensued after which the Mayor requested each Councilmember carefully review the Management Manual in its entirety.

4. Councilmember Mickelsen reported that he had contacted Michelle Palmer, the new chair of the Tree Committee and that there would be a meeting with the Tree Committee to which he would be invited.

Councilmember Mickelsen then made note of memorandum listing trees that had been suggested for Main Street and some discussion ensued. Councilmember Dyreng inquired as to if this particular list was UDOT approved and as no one was aware if this list had been submitted to UDOT, the Recorder was directed to follow-up with UDOT.

5. Councilmember Thompson reported he had received a telephone call from Real Salt Lake Soccer representative in regard to shirts for the participants in the Manti City Soccer program and he would follow up with Chad Moore on the matter.

6. Councilmember Vernon said that he had a recommendation for Fourth of July celebration co-chairs and the Mayor requested this be held to executive session for review.

Councilmember Vernon reported that he had attended the newly elected officials training which he felt was excellent. He stated that Dave Church as well as other members of the Utah League of Cities and Towns had been present to conduct this training and he highly recommended same.

7. Mayor Madsen made note of the following items . . .

- a. The Manti City Talent Show had been conducted on the previous Saturday night and the Youth City Council had assisted with this project and their assistance had been greatly appreciated. She said the Talent Show was outstanding and enjoyed by all who attended.

- b. There have been some responses received to the cattle drive letters and these responses have not been positive, however, the matter would continue to be addressed.
- c. Made note of letters that she had sent regarding both the Sage Grouse study and tires at the landfill and discussed the reasons for these letters.
- d. Noted that communication indicated that the dedication of the Heritage Park would be set for June 2nd and she was sure there would be additional information forth.
- e. Made note of a memorandum from the City Recorder regarding benefits for City employees when hired and inquired as to the pleasure of the Council in this matter. Some discussion ensued with the consensus of the Council being that benefits would begin with the hiring of individuals and this matter be made clear in City policy.
- f. Reported on a meeting with Sunrise Engineering and City staff concerning the sewer lagoon project and reviewed methodology and techniques that would be developed by the engineer. The Mayor noted that Manti City had been successful in receiving a 2.6 million dollar zero interest loan to accomplish this project.

8. Mayor Madsen directed that the minutes of the work meeting and council meeting of February 1st be addressed.

Following review of the minutes of the work meeting of February 1, 2012 Councilmember Thompson moved the minutes be approved as written, seconded by Councilmember Mickelsen. Councilmembers voting "aye": Loren Thompson, Vaun Mickelsen, Darren Dyreng, Korry Soper and Jason Vernon. Councilmembers voting "nay": none.

The minutes of the Manti City Council meeting of February 1, 2012 were reviewed and following review Councilmember Mickelsen moved the minutes be approved as presented, seconded by Councilmember Soper. Councilmembers voting "aye": Vaun Mickelsen, Korry Soper, Darren Dyreng, Jason Vernon and Loren Thompson. Councilmembers voting "nay": none.

9. The City Recorder reported that additional office space had been leased in the City building and the office space was being prepared for use at this time.

The City Recorder also noted he had one item for executive session.

10. Councilmember Vernon moved that the City Council adjourn from open session to closed session to address property and personnel matters, seconded by Councilmember Dyreng. Councilmembers voting "aye": Jason Vernon, Darren Dyreng, Vaun Mickelsen, Korry Soper and Loren Thompson. Councilmembers voting "nay": none.

Regular session resumed following executive session.

11. The bills were presented for payment and following review of the bills Councilmember Vernon moved the bills be paid as presented and as money becomes available, seconded by Councilmember Mickelsen. Councilmembers voting "aye": Jason Vernon, Vaun Mickelsen, Loren Thompson, Korry Soper and Darren Dyreng. Councilmembers voting "nay": none.

The meeting adjourned at 8:25 p.m.

General Account

Dale Christensen	\$40.00
Manti Chamber of Commerce	40.00
Utah State Treasurer	1,127.08
Keddington and Christensen	1,800.00
Dale Christensen	40.00
Natasha Madsen	279.35

Natasha R. Madsen, Mayor

William A. Mickelson, Recorder/Administrator