

MINUTES
MANTI CITY COUNCIL MEETING
SEPTEMBER 21, 2011
6:30 P.M.

Mayor Natasha R. Madsen in chair and presiding. Roll call showed Councilmembers Vaun Mickelsen, Korry Soper, Loren Thompson, Alan Justesen and Jason Vernon present.

Mayor Madsen called the meeting to order and said a quorum was present and led all present in the Pledge of Allegiance.

1. Mayor Madsen directed the matter of an application to the Community Impact Board for sewer lagoon project funding be addressed.

Following some discussion Councilmember Thompson moved that Manti City approve making application to the Community Impact Board for funding of the sewer project, seconded by Councilmember Soper. Councilmembers voting "aye": Loren Thompson, Korry Soper, Jason Vernon, Alan Justesen and Vaun Mickelsen. Councilmembers voting "nay": none. The motion carried.

2. Mayor Madsen directed that the Canvas of Election take place.

The City Recorder presented the report for the Canvas of Election noting that the total number of votes cast totaled 523 with zero mutilated ballots, zero challenged ballots and one provisional ballot.

The Recorder indicated the provisional ballot had been reviewed by the County Clerk and it was determined that the voter was a citizen of Manti and had simply changed voting districts therefore the ballot could be counted. The Mayor and Council directed that the ballot be opened and the vote counted which was then done.

The Mayor and Council found that the total number of votes cast was 524 and found that candidates Gene Hagloch and Kay M. Henningson were eliminated from the General Election ballot and found the General Election ballot should reflect the names of Alan Braithwaite, Darren Dyreng, Douglas Squire, Loren Thompson, Joan Van Leeuwen and Jason Vernon.

Councilmember Mickelsen moved that the findings of the Council relative to the Canvas of Election be recognized and certified, seconded by Councilmember Justesen. Councilmembers voting "aye": Vaun Mickelsen, Alan Justesen, Korry Soper, Jason Vernon and Loren Thompson. Councilmembers voting "nay": none.

3. Mayor Madsen made note of the long-term disability agreement that had been offered by the State of Utah which would provide long-term disability coverage to Manti City Volunteer Fire Fighters at no cost to Manti City.

Following review of the agreement Councilmember Soper recommended that the City Attorney review the agreement and advise his opinion.

Councilmember Thompson then moved to authorize the execution of this agreement with the Utah Retirement Systems referred to as the Public Employees Long Term Disability Agreement contingent on the approval of the City Attorney, seconded by Councilmember Soper. Councilmembers voting “aye”: Loren Thompson, Korry Soper, Vaun Mickelsen, Jason Vernon and Alan Justesen. Councilmembers voting “nay”: none.

4. The Mayor directed that any items of continuing business be brought before the Council. The City Recorder made note of the paving of the parking lot at the Senior Citizens Center. Mayor Madsen reported on discussions with the Public Works Director relative to the paving of the parking lot and noted it was still hoped to complete paving this year.

The City Recorder made note of scheduling a cleanup noting there was a considerable amount of work to be accomplished by City crew during the fall and suggested that a cleanup be accomplished in the spring. Considerable general discussion ensued after which the consensus of the Mayor and Council was that a fall cleanup be scheduled for the week of September 26th and same be advertised. The Recorder was so instructed.

Councilmember Soper inquired as to the status of paving in the vicinity of the fire station and the Recorder said the Public Works Director had located a concrete contractor who would be presenting a plan for the concrete paving in the vicinity of the fire station.

5. Mayor Madsen recognized Garrick Wilden of Jones and DeMille Engineering.

Mr. Wilden made note of an agreement with Sanpete County which would authorize \$173,000.00 for flood damage to repair Manti City flood channel.

He noted the engineering would be paid by a \$50,000.00 separate grant with \$13,000.00 allocated to the engineering at Manti City. He noted that there may be an additional \$13,000.00 on engineering which could also come from the construction portion of the project funds provided the match amount required was met by Manti City.

The City Recorder inquired as to the engineering cost percentages and capacities planned for the creek. Mr. Wilden indicated this would bring the engineering cost to 10 percent for design and 10 percent for construction oversight for a total of 20 percent of project fee and engineering. He noted the capacity designed for the flood channel would be determined by hydraulic studies.

Councilmember Vernon inquired as to if the administrative costs incurred by Manti City could count as a portion of the in kind and Mr. Wilden indicated that it could and records should be maintained.

Councilmember Soper indicated when the projects could begin and how long the projects would last. Mr. Wilden stated he expected the projects to commence within six weeks and be complete in four weeks after the start date.

Councilmember Justesen then moved to authorize executing of the agreement contingent upon review and approval by the City Attorney, seconded by Councilmember Mickelsen. Councilmembers voting “aye”: Alan Justesen, Vaun Mickelsen, Loren Thompson, Korry Soper and Jason Vernon. Councilmembers voting “nay”: none.

6. Mayor Madsen, in response to a question by Councilmember Vernon, requested a report on flood channel repair and action with Federal agencies.

City Recorder William Mickelson reported that meetings had been held earlier in the day between Public Works Director Dale Nielson and representatives of the Federal Emergency Management Agency. The initial review had been complete and portions of the repair work undertaken by NRCS had been recognized by FEMA and they were concentrating their efforts in separate areas of the channel.

The Recorder then briefly reviewed the areas of the flood channel that would be addressed by FEMA as opposed to the sights being planned for repair by NRCS funding and by force account.

7. Councilmember Justesen made note of a citizens concern relative to the curb marking at the Dave Hall parking hall adjacent to his Liberty Hall operation on Main Street. Some discussion ensued with it being noted the red curb painting had been authorized by the State of Utah and was done so from a safety standpoint.

8. Councilmember Thompson noted that a new four-wheeler had been purchased by Manti City and inquired as to the necessity of same. The City Recorder reported that the old four-wheeler, purchased as a used item, had experienced serious clutch and carburetor problems and the four-wheeler needed to be replaced. He noted that the wheeler had not been traded in but would be made available for public sale.

Councilmember Thompson made note of his discussion with Scott Reynolds of Real Salt Lake Soccer operations and noted that Manti City is the only team without a Real Salt Lake shirt which could be acquired for \$6.00 additional and felt this should be considered.

Councilmember Thompson and Councilmember Vernon made note of the memorandum from the City Recorder noting how soccer had been scheduled in Manti and stated that this scheduling information was incorrect as soccer games had been scheduled in Manti for the last two years not just in the central locations of Ephraim and Mt. Pleasant.

Considerable general discussion ensued after which the Mayor recommended that a meeting be set between Recreation Director Chad Moore, Assistant Recreation Director Ryan Barnes, Councilmembers Loren Thompson and Jason Vernon to address options in the soccer program including leaving the organization in the north end of the county and playing spring soccer with the Gunnison League.

9. Councilmember Vernon reported on the Utah League of Cities and Towns convention and noted some of the meetings had been extremely worthwhile, particularly in assessment of liability assumption by the city for youth athletic programs. He noted that perhaps there should be a field and facilities inspection protocol established.

Councilmember Vernon then made note of a training session which had addressed how to avoid conflicts with private property owners and following some discussion it was the consensus of the Mayor and Council that perhaps this information be presented by Councilmember Vernon to City employees and perhaps to the City Council.

10. Councilmember Soper made note of the requirements for public notice on the website and said that apparently Manti City is already using this public notice website which is mandatory for use by January of 2012.

Councilmember Soper then noted the various citizen notification technology currently available through electronics and perhaps the City should begin developing an automatic call system or automatic email system.

11. Councilmember Mickelsen said he would be attending a UDOT meeting in Richfield.

12. Mayor Madsen made note of the following items . . .

- a. Linda Nielsen had organized a 9/11 recognition by displaying flags at the north end of town and this was a note worthy project.
- b. Candies on Main will be conducting a spook alley at the fairgrounds during Halloween this year.
- c. The Ladies Literary Club President Bridget Funk is working on a fundraiser to help pay for new Christmas lights for Manti Main Street.
- d. Fairview is organizing a Veterans celebration which will be held 11-11-11 and any and all Veterans are encouraged to attend.
- e. The \$250.00 support for Manti City for the 2011 high school graduation program had been paid.
- f. Provided a few jokes on riding bikes to Alan Justesen as he is an avid bike rider.
- g. Reported on the Utah League of Cities and Towns meeting which she felt was worthwhile.
- h. Noted that it is important for Manti City to adopt rules of procedure for the conducting of council meetings and the planning commission meetings.
- i. Noted there will be ethics rules drafted for consideration by the Council.
- j. Made note of possible use of auto read electric and water meters by Manti City.
- k. Noted that the suggestions made in the Utah League of Cities and Towns meetings relative to small Cities included developing positive memories, use of young professionals input and business development, etc.
- l. When the pool is closed there should be a protective wax placed on the slide. This was a recommendation provided by Davis Recreation.
- m. An employee handbook should be developed with very careful wording.
- n. A capital facilities plan should be prepared.

- o. For information on emergency preparedness the “Be Ready Utah” is an excellent resource.
- p. One of the more well attended meetings at the Utah League of Cities and Towns had been the getting along with others and this was an outstanding meeting. Councilmember Vernon noted that all of the presentations given at the meetings are on the ULCT website.
- q. Made note of the draft easement letter that is being prepared and there will be follow up underway on the easement program.

13. The Mayor directed that the minutes of the August 17th council meeting and following review by the Mayor and Council, Councilmember Mickelsen moved the minutes be approved as present, seconded by Councilmember Thompson. Councilmembers voting “aye”: Vaun Mickelsen, Loren Thompson, Alan Justesen, Jason Vernon and Korry Soper. Councilmembers voting “nay”: none.

14. The City Recorder reported on the following items . . .
- a. Possible rental of office space in the Manti City Building.
 - b. The response by the Kilmer’s relative to the ATV ride which had been confirmed in memorandum provided to the Council.
 - c. He had a special item for closed session which related to personnel issues.

Councilmember Thompson then moved to adjourn from regular council meeting and reconvene in closed session to address personnel matters, seconded by Councilmember Mickelsen. Councilmembers voting “aye”: Loren Thompson, Vaun Mickelsen, Korry Soper, Alan Justesen and Jason Vernon. Councilmembers voting “nay”: none.

Regular meeting resumed following closed session.

15. The bills were presented for payment and following review Councilmember Thompson moved the bills be paid as presented and as money becomes available, seconded by Councilmember Mickelsen. Councilmembers voting “aye”: Loren Thompson, Vaun Mickelsen, Jason Vernon, Korry Soper and Alan Justesen. Councilmembers voting “nay”: none.

The meeting adjourned at 10:00 p.m.

General Account

Manti Aquatic Center	\$62.50
Media One of Utah	110.50
Interwest Supply Company	4,127.50
Archie Simonsen	104.55
JoAnn Otten	1,648.44
Mountain America Credit Union	970.00
Justin Agard	40.00
Kendell Anderson	784.00
Justin Agard	40.00
Sunrise Engineering	40,000.00
Justin Agard	40.00
United States Welding	252.13
Sanpete County Justice Court	100.00
Connie Alder	209.30
Connie Alder	164.85
Wholesale Landscape Supply	210.00
Kelly Howell	78.20
Justin Agard	40.00
Sanpete County Fair Board	5,000.00
Lee J. Anderson	80.00
Steve Roberts	53.63
Jr. Livestock	400.00
Jr. Livestock	25.00
Sterling City	400.00
Brigham Young University	250.00
Snow College	600.00
Sanpete County	35.00
Utah Municipal Power Agency	76,083.32
Utah State Treasurer	139.74
Manti Post Office	435.24
Internal Revenue Service	568.12
Manti High School	250.00
CUHPA	6,186.03
Mountain America Credit Union	970.00
Melanie Mitsvotai	141.60
Justin Agard	40.00

Natasha R. Madsen, Mayor

William A. Mickelson, Recorder/Administrator