

MINUTES
MANTI CITY COUNCIL MEETING
January 18th, 2017
6:30 P.M.

Mayor Korry Soper in chair and presiding. The roll-call showed Council Members Darren Dyreng, Jason Maylett, Vaun Mickelsen and Jason Vernon present along with City Administrator Kent Barton. Gary Chidester was absent and excused. The Mayor invited all present to stand and join him in reciting the “Pledge of Allegiance”.

Mayor Soper invited Gary Keddington, Manti City Financial Advisor, to come forward to review the recently completed annual financial audit. Keddington distributed copies of the audit report, together with financial statements, which was performed by HintonBurdick PLLC of St. George, Utah. Keddington explained that he wasn’t going to take the time to go through the entire audit but encouraged the Council to take their individual copies and review the documents, particularly the executive summary portion of the audit. Keddington then went on to explain that the areas specifically tested in the audit for FY2016 included the following:

- Budgetary Compliance
- Fund Balance
- Justice Courts
- Utah Retirement Systems
- Restricted Taxes
- Open and Public Meetings
- Treasurer’s Bond
- Cash Management
- Tax Levy Revenue
- Impact Fees

Keddington stated that the opinion of the audit was the Manti City has complied, in all material aspects, with the compliance requirements in the areas tested by the audit that could have material effect on Manti City for the year ended June 30, 2016. Keddington then went on to say that there were two minor findings the audit produced.

1. The Utah Public Meetings Act requires that minutes from council meetings are to be posted to the Utah Public Notice Website within three days of being approved. There were instances where the minutes were not posted with the required 3-day time frame. Kent Barton explained that he and JoAnn Otten have reviewed this issue and have created procedures to ensure the minutes are posted within the required timeframe.
2. Per Utah Code Section 51-7-15(3) all applicable bank and investment accounts must be included on the Deposit and Investment Report. The audit found that the

city has understated actual bank/investment balances. Kent Barton explained that the balance that has not been reported is an escrow account that is the remainder CIB award for the 2012 sewer project. The unused \$883,000 balance is not controlled by the city and will either be returned to the CIB or used for a future project to manage and control the city's wastewater. Barton said that Michelle Francks will include this fund balance on future Deposit and Investment reports.

After addressing some general questions from the Council, Mayor Soper thanked Mr. Keddington for his report.

The Mayor then invited Blake DeMill, Power Superintendent, to make his report to the Council. DeMill reported on the following:

- Maintenance work being done on the electrical between the two power plants in Manti Canyon
- Have replaced poles north of town on the Miller farm bordering Highway 89.
- 2 residential electrical services recently installed. One being overhead, the other underground.
- Have added more LED bulbs on Main Street light poles.
- Starting with some maintenance tree trimming.
- Making plans for Sports Complex electrical preparations.
- Have been experiencing some problems with the control valve at the upper power plant. Presently working on a solution.

Mayor Soper thanked Blake for his work, and invited Mike Tillack, ZAN officer to make his report. Tillack then report the following:

- Animal control efforts
- 74 orange tags recently placed on street side right-of-way violations.
- 2 citations placed where items were not removed from the right-of-way.
- 3 citations issued for dog control issues (bites, attacks or threatening).
- Vaccination and licensing clinic scheduled for February 25th for 10:00 – Noon at the MIBA Building.

The Mayor asked Tillack if there have been complaints regarding a large white dog near 200 E and 500 S. Tillack said he has not received a complaint. The Mayor asked that he watch that area as he has heard complaints from neighbors. Mayor Soper also suggested that an announcement for the dog clinic be placed with the next utility bill. Kent Barton said that it would be done.

The Mayor thanked Mike Tillack and added: “you do a tough job”.

The Mayor then asked that discussion turn to consideration of changes to the city's dog ordinance. He referred to documents in the packets and asked Kent Barton to go over the proposed changes. Barton then went over several proposed changes in section 6.08 of the

ordinance, which brings more clarity to the ordinance and will better allow the city to deal with vicious dogs and their owners. Barton went through a total of 5 changes in various parts of section 6.08. Barton then went over a proposed change to the fee schedule for dog ordinance violations. He stated that after review of several neighboring cities, he feels our fee schedule needs to be increased. He also said that he believes increased fines will incentivized dog owners to better control their animals. Discussion ensued after which Mayor Soper said he feels that there is a strong consensus to move forward with both the ordinance and fee schedule changes. He asked that Barton place the proposed changes on the next council agenda for final consideration and a possible vote by the Council.

The Mayor then asked that discussion turn to consideration of signage updates for the city building. A proposal from I-four Media, which includes coordinated door, window and general signage was reviewed. After discussion, the Mayor stated that it was the consensus to move forward with the proposal at a total cost of \$2,567.

Darren Dyreng asked if there was money in the budget for exterior painting of the city building. Kent Barton said that it had been included, but some surprises included the need to purchase a new garbage truck have us running a little tight. Barton said he would review the budget and advise the Council so a final decision could be made. Barton added: “the building certainly need to be painted”.

Seeing there was no continuing business, Mayor Soper asked if there were any reports from members of the Council. Councilmember Vernon made reference to documents in the packet dealing with resurfacing of the runway at the Manti-Ephraim Airport, and advised the Mayor that he had an item for discussion concerning a personnel issue to discuss in closed session.

Mayor Soper then reported on the following:

- Recycling efforts and options available in Sanpete County discussed at the recent Mayors’ and Commissioners’ meeting.
- Quality Communities Academy to be offered this coming Saturday, January 21st from 9am – 11am at Snow College.
- Reviewed statewide changes to fire districts and responsibilities as were outlined at a recent Mayors’ and Commissioners’ meeting by the Sanpete County Fire Warden, Thomas Peterson and Area Fire Management Officer Fred Johnson. Relayed changes that will be upcoming and the responsibilities that will fall on communities that either “opt in” or ”opt out” of the program. The Mayor recommended inviting Fred to an upcoming meeting to share his presentation with the Council.

Mayor Soper asked if there were any changes noted for the draft version of the minutes from the Public Hearing held the previous month. Seeing none, the Mayor called for a

motion to accept the minutes of the Public Hearing held on December 7th, 2016 as presented. Vaun Mickelsen made the motion, which was seconded by Jason Maylett.

Councilmembers voting “aye”: Darren Dyreng, Jason Maylett, Vaun Mickelsen and Jason Vernon. Councilmembers voting “nay”: none.

Mayor Soper then asked if there were any changes noted for the draft version of the minutes from the Council Meeting held the previous month. Seeing none, the Mayor called for a motion to accept the minutes of the Council Meeting held on December 7th, 2016 as presented. Darren Dyreng made the motion, which was seconded by Vaun Mickelsen. Councilmembers voting “aye”: Darren Dyreng, Jason Maylett, Vaun Mickelsen and Jason Vernon. Councilmembers voting “nay”: none.

Administrator Kent Barton then reported on the following:

- Referred Councilmembers to a memo in the packet dealing with an increase to the fire district fee for all county residents. The current fee of \$3.00 per month per household will increase immediately to \$3.50 per month, and beginning July 1, 2017 will increase to \$4.00 per month. Utility providers are to collect the fee and forward to the county.
- Referred to a grant application to be submitted to the Ashton Foundation for the improvement project at the entrance to the cemetery being spearheaded by a group of Manti citizens.
- Advised Councilmember of the upcoming Public Hearing scheduled for next week on Thursday, January 26th, 2017 at 5:30 pm for the purpose of taking public comment relative to vacating and selling a public street.
- Stated that he has items dealing with possible litigation for discussion in closed session.

At 8:00 p.m., Mayor Soper called for a motion to move into closed session to discuss an issues dealing with personnel and possible litigation. Vaun Mickelsen made the motion, which was seconded by Darren Dyreng. Councilmembers voting “aye”: Darren Dyreng, Jason Maylett, Vaun Mickelsen and Jason Vernon. Councilmembers voting “nay”: none

RETURNED TO REGULAR SESSION FOLLOWING CLOSED SESSION

The bills were presented for payment. Following review by the Mayor and Council, Jason Maylett made the motion to pay the bills and adjourn. Vaun Mickelsen seconded. Councilmembers voting “aye”: Darren Dyreng, Jason Maylett, Vaun Mickelsen and Jason Vernon. Councilmembers voting “nay”: none

The meeting adjourned at 8:10 p.m.

General Account

Haley Bown	\$ 32.00
Bankcard Center	1,490.00
Karen Soper	557.36
Kent Barton	1,485.89
Cory Hatch	127.13
JoAnn Otten	150.00
Dave Jorgensen	1,160.00
Kim Squire	150.00
Dale Nielson	150.00
Mike Tillack	150.00
Kyson Worwood	150.00
Blake Demill	150.00
Michelle Francks	150.00
Sunny Hammouri	150.00
Kenny Keller	150.00
Lewis Garbe	150.00
Scott Gressmen	150.00
Cory Hatch	150.00
Kent Barton	150.00
AJ Mower	150.00
Eileen Hagemeister	75.00
Amy Bradley	25.00
Chad Moore	50.00
Ryan Barnes	50.00
Warren Woodside	100.00
Kevin Olsen	50.00

Margaret Larsen	25.00
Ivo Peterson	75.00
Tami Larson	75.00
Bethany Clark	25.00
Lynnzie Williams	150.00
Kennedy Francks	75.00
Virgie Kjar	75.00
Gideon Opoulos	25.00
Amy Gowans	25.00
Stephen Johnson	4,149.25
Alex Cox	8.00
Cory Cox	12.00
Ryan Barnes	32.00
Javad Nordell	96.00
Spencer Cox	108.00
Chad Moore	80.00
Troy Cox	68.00
Tricia Cox	16.00
Mikayla Cox	92.00
Thayne Miller	48.00
Haley Bown	16.00
Zach Bown	108.00
Dallin Rasmussen	80.00
Bankcard Center	1,999.24
Dale Nielson	46.42
Dale Christensen	400.00
Brent Boylan	400.00
Annette Allred	150.00

Kathy Roberts	50.00
Vision Landscape	1,825.00
Utah Municipal Power Agency	64,257.16
Utah Heath Program	266.00
Mountain America Credit Union	465.00
Utah Recovery Services	180.00
Utah Recovery Services	156.00
Spencer Knight	22,000.00
Barton Excavating	71,143.00
Jones & DeMille Engineering	21,409.33

Korry L. Soper, Mayor

Kent Barton, Recordre/Administrator